

Date: May 10, 2019

Location: 951 29<sup>th</sup> Avenue SW, Cedar Rapids, Iowa

Board members present: Lisa Green-Douglass, Fred Mims, Keith Rippey, Dan Anderson, Monica Challenger via phone, Joe Oswald, Jan Kazimour, Shelly Kramer

Staff members present: Bruce Vander Sanden, Kevin Posekany, Angela Brecht, Gabe Schaapveld, Mark Smith

Guests: Josh Lederman, Lederman Bail Bonds, Allan and Mary Thoms

## **INTRODUCTIONS/WELCOME GUESTS**

**PRESENTATION** – Allan Thoms Board Room Dedication.

Allan Thoms was presented with a plaque in honor of the Board being renamed the Allan T. Thoms Board room and thanked for his service on the 6JD DCS Board.

## **REVIEW OF MINUTES**

Lisa Green-Douglass made a motion to approve the April 12<sup>th</sup>, 2019 minutes. Jan Kazimour seconded. Motion carried.

**DIRECTOR'S REPORT** – Bruce Vander Sanden reported:

- State auditor's had zero comments on the annual fiscal audit.
- Staff at ANCHOR Center submitted and was awarded a Greater Cedar Rapids Foundation grant for \$15,000 for training and assisting with the new gender specific population at their facility.
- The leadership committee was granted an award of assistance from the National Institute of Corrections. This will assist in identifying gaps and needs regarding staff morale.
- Last month there were two crucial conversations trainings. Bruce noted a quote he took away from this: if you don't talk it out, you act it out. All 6JD management staff participated in these trainings. Bruce noted that this is such an important organizational strategy and that the 6JD will work on rolling it out to all staff.
- Second chance reentry job fair was held this month. It was very successful and a lot of vendors participated. About 70 people went through. Economic Alliance is interested in partnering with the 6JD to assist clients to get employment. Great staff driven event.
- Audits – PREA audit in ANCHOR Center, (PREA audits are done every three years at each residential facility) no findings, passed.
- Budget package that came through for us includes \$150,000 for a sprinkler system for residential and this is required for the Fed contract. DOC got some additional monies and working on deciding where that will go. Sally Kreamer said some of it will come to the 6JD.

**FISCAL REPORT** – Kevin Posekany reported:

- FY19 March  
Kevin Posekany noted that we are 75% through the year. Fed rent reimbursement is up to date and we are 97% through our amended budget. Our April rent was our third best month of the year.

Joe Oswald made a motion to approve the FY19 March fiscal report. Lisa Green-Douglass seconded. Motion carried.

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**ADVISORY COMMITTEE REPORTS**

Southern (next meeting 6/11/19)

Northern (next meeting 5/21/19)

Client Services (4/18/19) Shelly Kramer said we had a great meeting and are planning future educational opportunities and did a brown bag lunch after this meeting. We discussed measurement tools and referrals and clients getting services. Working on a prison tour and recruitment. Next meeting is in July.

Law Enforcement (next meeting 6/5/19)

Cultural Competency (next meeting 6/13/19)

**OLD BUSINESS**

- Other

**NEW BUSINESS**

- Directors Evaluation – Keith Rippy requested an opportunity to go into executive session.

Lisa Green-Douglass made a motion to go into closed session at 1:25 p.m. per Iowa Code Chapter 21.5, 1.i. Dan Anderson second. Motion approved.

Roll call: Ayes: Lisa Green-Douglass, Fred Mims, Keith Rippy, Dan Anderson, Monica Challenger via phone, Joe Oswald, Jan Kazimour, Shelly Kramer

Nays – n/a

Bruce Vander Sanden and Angela Brecht were also in attendance.

Lisa Green-Douglass a motion to go out of closed session at 1:50 p.m. Fred Mims second. Motion carried

Roll call: Ayes: Lisa Green-Douglass, Fred Mims, Keith Rippy, Dan Anderson, Monica Challenger via phone, Joe Oswald, Jan Kazimour

Nays – n/a

- Other

**POLICY REVIEW – n/a**

**CONTRACT REVIEW –**

1. SWAN Consulting
2. R. Cole Consulting
3. Peer Support Specialist, Robyn Dickson
4. Prelude Behavioral Services
5. DTC – State Public Defender

Joe Oswald made a motion to approve all the contracts listed above. Dan Anderson seconded. Motion carried.

**OUT OF STATE TRAVEL/TRAINING –**

Rob Metzger for a Drug Treatment Court conference in National Harbor, MD; this is required attendance per the SAMSHA grant. Only requesting work time.

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Fred Mims made a motion to approve the out of state travel listed above. Jan Kazimour seconded. Motion carried.

**PUBLIC COMMENTS –**

Josh Lederman noted how efficient it was to approve all contracts in one motion.

Bruce Vander Sanden thanked the Board for approving his trip to Poland and noted that he leaves tomorrow. Lisa Green-Douglass mentioned CIVIC and said she will send Bruce Vander Sanden the information on this.

**OTHER – n/a**

Fred Mims made a motion to adjourn. Shelly Kramer seconded. Motion carried Board meeting ended at 2:00 p.m.

**NEXT MEETING**

The next meeting of the Board of Directors will be on July 12<sup>th</sup>, 2019 @ 1:00 p.m. at the Correctional Services Complex, 951 29<sup>th</sup> Avenue SW, Cedar Rapids, Iowa.

Submitted by Angela Brecht, Board Secretary

Approved by \_\_\_\_\_