

Sixth District Department of Correctional Services POLICY	Issue Date 10/30/92	Effective Date 11/01/15	Policy Number 123-15
Subject <b>SMOKING AND TOBACCO USE</b>		Review Month September	Author 0131 (GFI)
Rescinds 123-92	References IA Code 142D; IA Admin Code 641-153; 153.3(2)		

**POLICY:**

The purpose of this policy is to facilitate compliance with Iowa's Smoke Free Air Act, which was enacted to improve health of Iowans by reducing their level of exposure to environmental tobacco smoke, and to remind Sixth District Department of Correctional Services staff of existing Iowa Code and Administrative Rules governing the use of tobacco related products.

**PROCEDURE:**

1. Prohibited Activities:
  - A. Smoking and the use of tobacco products is prohibited within the confines of all building and facilities owned/operated by the Department.
  - B. Smoking and the use of tobacco products is prohibited within the confines of all vehicles owned/operated by the Department.
  - C. Smoking and the use of tobacco products is prohibited on the grounds of any building and facilities owned/operated by the Department. Grounds is defined as an outdoor area or a building that is used in connection with the building, including but not limited to, roadways owned by the Department, a sidewalk immediately adjacent to the building; a sitting or standing area immediately adjacent to the building; a patio; a deck; a curtilage or courtyard; or any other outdoor area as designated by the person having custody or control of the public building.
  - D. Employees working at buildings/facilities not owned/operated by the Department abide by the restrictions established by the owner/operator of that building or facility.
  - E. The use of tobacco products by staff and visitors is authorized within the confines of enclosed privately-owned motor vehicles which are located on the grounds of any Department owned/operated building and facilities.
2. Department Residential Facilities:
  - A. Smoking is allowed in specifically designated areas.

BY ORDER OF:

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Bruce Vander Sanden, Director