

Sixth District Department of Correctional Services POLICY		Issue Date 04/15/05	Effective Date 06/01/16	Policy Number 159-16
Subject <b>SUBSTANCE ABUSE EVALUATION</b>		Review Month December	Author 0633 (RME)	
Rescinds 159-05	References			

**POLICY:**

It is the policy of the Department of Correctional Services to accept substance abuse evaluations only from substance abuse agencies that are licensed by the State of Iowa, Department of Public Health, Division of Substance Abuse and conducted by substance abuse evaluators certified by the Iowa Board of Substance Abuse Certification.

**DEFINITION:**

1. Agency – An organization that has an established system of oversight of business conducted by the agency and clinical review of work produced by the agency. An agency is not a sole provider.
2. Licensed – A licensed agency meets criteria established by the State of Iowa, Department of Public Health, Division of Substance Abuse.
3. Certified – A person that has successfully completed a process established by the Iowa Board of Substance Abuse Certification which authorizes them to conduct substance abuse evaluations.

**PROCEDURE:**

1. An offender referred by the Court or by a supervising Agent for a substance abuse evaluation is provided the option of choosing where to get an evaluation.
2. Department staff discuss with the offender the agencies available to them for a substance abuse evaluation.
3. If a substance abuse evaluation is submitted to the Department that does not meet criteria established in this policy, Department staff need to advise the offender that a different evaluation is needed and then reviews options with the offender.

BY ORDER OF:

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Bruce Vander Sanden, Director