

Sixth District Department of Correctional Services POLICY	Issue Date 10/16/09	Effective Date 12/15/14	Policy Number 2308-14
Subject ANCHOR CENTER LICENSED SUBSTANCE ABUSE PROGRAM CLIENT RIGHTS AND RESPONSIBILITIES		Review Month September	Author 0633
Rescinds 2308-09	References		

POLICY:

All ANCHOR clients are advised of their rights and responsibilities specific to their participation in ANCHOR Center Outpatient Substance Abuse Treatment Services.

PROCEDURE:

1. Prior to beginning clinical services, all clients are given a handout titled Client Rights and Responsibilities. The following takes place:
 - A. A staff member provides the handout and reviews the content of the form.
 - B. Staff obtains a signed copy of the Client Rights and Responsibilities form (2308A) from the client, acknowledging their receipt of the Client Rights and Responsibilities form and provides a copy to the client for their retention.

BY ORDER OF:

Bruce Vander Sanden, Director