

Sixth District Department of Correctional Services POLICY	Issue Date 10/16/09	Effective Date 04/07/17	Policy Number 2313-17
Subject ANCHOR CENTER LICENSED SUBSTANCE ABUSE PROGRAM PERSONNEL POLICIES		Review Month September	Author 0633 (RME)
Rescinds 2313-15	References		

POLICY:

ANCHOR Licensed Substance Abuse Services shall utilize all personnel policies in place by the Sixth Judicial District Department of Correctional Services, though specific policies may be implemented to supplement those held by the Department as a whole.

PROCEDURE:

1. Staff are referred to the Sixth Judicial District Department of Correctional Services for personnel policies and procedures, with the addition of policies specific to the ANCHOR Licensed Substance Abuse Program personnel which include but are not limited to:
 - A. Recruitment, selection, and certification of staff members, per Recruitment Selection Criteria policy (2312);
 - B. Annual review of employee performance, per Performance Review policy (031).

BY ORDER OF:

Bruce Vander Sanden, Director