

Sixth District Department of Correctional Services POLICY		Issue Date 11/01/91	Effective Date 07/14/17	Policy Number 2529-17
Subject WORK RELEASE EXTENSIONS		Review Month December	Author 0111/0120 (SBL/CDE)	
Rescinds 1329-91; 1429-94	References			

POLICY:

Pursuant to Section 246.904, Code of Iowa, residents who have not yet attained discharge or parole before completion of six (6) months on work release may be extended on work release as provided below.

PROCEDURE:

1. Residents may be referred for extension when there are circumstances that preclude a positive parole recommendation within six months on work release (medical, financial employment and minor disciplinary problems).
2. Time on work release is defined as beginning when the resident is transferred to the official work release count and terminating upon parole (being signed), expiration of sentence, incarceration (including jail) or when the resident is absent from the program without authorization.
3. Work release extensions require approval of the Board of Parole.
4. Extensions are granted for a period specified by the Board during which time there is an expectation that the resident will be paroled.
5. The Residential Probation/Parole Officer (RPPO) enters the Board of Parole Release Plan in ICON to request an extension, at least fourteen (14) days prior to expiration of the six (6) month limit on work release. Such recommendation outlines the resident's progress to date and provide reasons consistent with Procedure 1 above to justify the proposed extension.
6. The Board of Parole determines whether or not to extend work release status, specify the time period of extension and notifies the RPPO.
7. If the extension request is denied, the RPPO contacts staff at Offender Services and the resident is transferred to IMCC.

BY ORDER OF:

Bruce Vander Sanden, District Director