

Sixth District Department of Correctional Services POLICY	Issue Date 12/20/91	Effective Date 05/10/19	Policy Number 2538-19
Subject FEDERAL RESIDENTS		Review Month December	Author 0111 (SBL)
Rescinds 1538-09	References Statement of Work, Bureau of Prisons		

POLICY:

Federal residents are housed at the Gerald R. Hinzman Center and the ANCHOR Center pursuant to a contract between the Federal Bureau of Prisons and the Department. Home confinement supervision for Federal residents is provided by the Hinzman Center in accordance to the requirements of the Federal Bureau of Prisons Statement of Work.

DEFINITION:

1. Contract - Intergovernmental Agreement between the Federal Bureau of Prisons and the Department, signed by the Director, which allows the legal placement and control of Federal residents at the Gerald R. Hinzman Center and the ANCHOR Center.
2. Statement of Work - Written policy and procedure outlining the contracted terms and conditions for the District's supervision of persons in the Federal Bureau of Prisons system.
3. Home Confinement – A Federal Bureau of Prisons supervision program that enables persons on Federal supervision to reside in the community. The Federal Bureau of Prison determines who participates in Home Confinement. The Judicial District administers the Home Confinement Program according to the expectations outlined in the Statement of Work.

PROCEDURE:

1. The Residential Division Manager ensures that the Statement of Work is followed for Federal residents at the Gerald R. Hinzman Center and the ANCHOR Center by:
 - A. Maintaining a current copy of the Statement of Work;
 - B. Training staff on the contents of the Statement of Work; and
 - C. Ensuring staff attendance at Federal training as required.
2. The Residential Division Manager ensures that the Statement of Work Home Confinement requirements are followed by the Supervising Agent.
3. Staff follows Department Policy and Procedure when it does not specifically conflict with the Statement of Work.

POLICY NUMBER 2538-19
PAGE 2 OF 2

PROCEDURE: (continued)

4. The Residential Division Manager allows representatives of the Federal Bureau of Prisons access to the Program and the Facility for purposes of monitoring compliance with the Statement of Work.

BY ORDER OF:

Bruce Vander Sanden, District Director