

Date: September 13, 2019

Location: 951 29<sup>th</sup> Avenue SW, Cedar Rapids, Iowa

Board members present: Monica Challenger, Jan Kazimour, Shane Kron, Ben Rogers, Shelby Humbles, Joe Oswald, Ryan Schnackel, Fred Mims

Staff members present: Bruce Vander Sanden, Kevin Posekany, Angela Brecht, Candace Acord, Ben Keen, Justin Wheatley, Todd Roberts, Gabe Schaapveld

Guests: Josh Lederman, Lederman Bail Bonds

### **INTRODUCTIONS/WELCOME GUESTS**

Everyone introduced themselves.

### **PRESENTATION – National Night Out – Gabe Schaapveld**

This is a community oriented event where Law Enforcement is present at various locations to interact with members of the community. HRU always participates.

### **REVIEW OF MINUTES**

Fred Mims made a motion to approve the July 12<sup>th</sup>, 2019 minutes. Shelby Humbles seconded. Motion carried.

### **DIRECTOR'S REPORT – Bruce Vander Sanden reported:**

- He has done his annual district dialogues in Cedar Rapids, Coralville and Toledo.
- He attended a restorative justice session; he noted that Monica Challenger attended also.
- Accreditation – the 6JD passed again and he said Greg Fitzpatrick, Laura Strait, and Sam Black put a lot of work into this and did a great job. This is done every two years.
- He attended a round table at the CRPD with the national drug czar. The focus was on the impact of methamphetamine abuse in the state.
- The Polish delegation is coming Sept 29 – Oct 6<sup>th</sup>. They will be attending the ICA conference and the 6JD will be one of their hosts. This will be no cost to our district.
- Attended the DOC board meeting was last Friday.
- APPA leadership institute –we have submitted applications for two staff to attend the upcoming institute.
- Bruce Vander Sanden has accepted appointment to the Justice Advisory Board (Statewide board).
- He noted the new signs at the 951 complex.
- Assistant Director Greg Fitzpatrick is retiring. Laura Strait will be filling the assistant director role.

### **FISCAL REPORT – Kevin Posekany reported:**

- FY19 July – Page 4 (One month into the new year.)

Shelby Humbles made a motion to approve the FY19 July fiscal report. Monica Challenger seconded. Motion carried.

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**ADVISORY COMMITTEE REPORTS**

Southern (8/13/19) Pages 5 and 6 – Ryan Schnackel noted there wasn't a quorum. Under the victim update, the Pat Meyer Vision Award Ceremony will be held on October 24<sup>th</sup>, 2019. Gun exchange program was discussed.

Northern (7/16/19) Pages 7 and 8 – Employment of probation/parole clients was discussed at this meeting.

Client Services (8/29/19) - Pages 9 and 10 – This committee focuses on making sure 6JD staff are aware of most recent resources for clients. They facilitate brown bag lunches to educate staff on these resources. It was reported that there were several new referrals that came from this and helps staff help clients with resources.

Law Enforcement (9/4/19) - Pages 11 and 12 – A couple of federal intensive agents attended and talked about how they profile. Wayne Jerman gave a lot of praise with the probation/parole agents.

Cultural Competency (9/12/19 – will have minutes in the next Board packet

**OLD BUSINESS**

- Other

**NEW BUSINESS**

- Accreditation – Bruce Vander Sanden noted the accreditation letter in the packet that reads the 6JD passed. They noted the 6JD did a great job.
- BizLibrary Award – Todd Roberts talked about BizLibrary. The 6JD has chosen BizLibrary for a learning platform. We rolled this out to staff, there are monthly assignments, created some curriculums around these also for training. In the last 18 months, a solid curriculum was created. Todd Roberts filled out the application to be considered for recognition and he then showed the video.
- Bail Reform Video by CNN was shown
- Parking Lot Lights  
Kevin Posekany showed a PowerPoint on the parking lot light changes. A GE consultant came in and assisted with this. Went from halogen to LED lighting and had frequent replacements. Calculated cost savings is: 4.12 years to pay back in utility cost in Coralville, and a little over 3 years to pay for themselves in Cedar Rapids.
- Legislative Night  
This will be held on November 13<sup>th</sup> and we will hold the Board meeting at 4:00 p.m. prior to this.

**POLICY REVIEW –**

049-19 Department Awards

Joe Oswald made a motion to approve the changes made to the policy listed above. Fred Mims seconded. Motion carried.

**CONTRACT REVIEW –**

1. Hinzman/Nelson Sprinkler System

Monica Challenger made a motion to ratify the contract listed above. Jan Kazimour seconded. Motion carried.

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2. LCPH TB Skin Testing -  
Shelby Humbles made a motion to approve the contract listed above. Monica Challenger seconded. Motion carried.

**OUT OF STATE TRAVEL/TRAINING –**

Todd Roberts 8/25/19-8/28/19, St. Louis, MO - BizLibrary Annual Conference. Requesting work time and the cost will be about \$817.

Bruce Vander Sanden, October 2019, Poznan, Poland - International Corrections Conference. Requesting work time and airfare (approx. \$1000) All other costs will be covered by the District Court of Poznan.

Cathy McGinnis, 9/15/19-9/20/19, Columbia, MO - NITV Federal Services, Computer Voice Stress Analyzer Certification. Requesting work time and the cost will be about \$918.

Fred Mims made a motion to approve and ratify the above listed out of state travel. Shane Kron seconded. Motion carried.

**PUBLIC COMMENTS –**

No comment.

**OTHER – n/a**

Monica Challenger made a motion to adjourn. Shelby Humbles seconded. Motion carried. Board meeting ended at 2:15 p.m.

**NEXT MEETING**

The next meeting of the Board of Directors will be on November 13<sup>th</sup> @ 4:00 p.m. at the Correctional Services Complex, 951 29<sup>th</sup> Avenue SW, Cedar Rapids, Iowa.

Submitted by Angela Brecht, Board Secretary

Approved by \_\_\_\_\_