

Sixth District Department of Correctional Services POLICY	Issue Date 05/16/03	Effective Date 05/20/20	Policy Number 2002-20
Subject DCS RESERVE OFFICERS		Review Month June	Author 0601 (GSC)
Rescinds 2002-17	References Iowa Code Chapter 80D & 63.10		

POLICY:

A Reserve Peace Officer Force is established for the purposes of enhancing the capabilities of staff as they execute their duties as peace officers.

DEFINITION:

1. Reserve Force - an organization of Reserve Peace Officers established as provided by Chapter 80D of the Iowa Code.
2. Minimum Training Course - a curriculum of basic training requirements developed by the academy pursuant to the academy's rulemaking authority that a reserve peace officer must complete within a prescribed time period to become state certified as a reserve peace officer. The minimum training course does not include required weapons training.
3. Reserve Peace Officer - means a volunteer, non-regular sworn member of a law enforcement agency who serves with or without compensation, has regular police powers while functioning as a law enforcement agencies representative, and participates on a regular basis in the law enforcement agencies activities including crime prevention and control, preservation of the peace, and enforcement of the law.

PROCEDURE:

1. Minimum training standards for Reserve Officers includes completion of at least one-hundred fifty (150) hours of training and instruction in addition to mandatory weapons training established by Iowa Law Enforcement Academy standards.
 - A. Each person appointed to serve as a Reserve Peace Officer satisfactorily completes a minimum training course as established by academy rules. In addition, if a Reserve Peace Officer is authorized to carry weapons, the Officer satisfactorily completes the same training course for peace officers by the academy. The minimum training course for Reserve Peace Officers is satisfactorily completed within the time period prescribed by academy rules. Academy-approved reserve officer training received before July 1, 2007, may be applied to meet the minimum training course requirements established by academy rules.

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PROCEDURE: (continued)

- B. A person appointed to serve as a Reserve Peace Officer who has received basic training as a Peace Officer and has been certified by the academy pursuant to chapter 80B and rules adopted pursuant to chapter 80B may be exempted from completing the minimum training course at the discretion of the appointing authority. However, such a person appointed to serve as a Reserve Peace Officer meets mandatory in-service training requirements established by academy rules if the person has not served as an active Peace Officer within one-hundred eighty (180) days of appointment as a Reserve Peace Officer.
 - C. A person appointed to serve as a Reserve Peace Officer who has met the one-hundred fifty (150) hour training requirement by obtaining training at a community college or other facility selected by the individual and approved by the law enforcement agency prior to July 1, 2007, is exempted from completing the minimum training course at the discretion of the appointing authority and continues to hold certification with the appointing authority.
2. Reserve Officers are sworn in as established by Iowa Code.
 3. Reserve Officers are expected to complete the same annual training as members of the High Risk Unit as established in Policy 2003. Reserve Peace Officers serve as Peace Officers on the orders and at the discretion of the Director of the Judicial District Department of Correctional Services or the Director's Designee as the case may be. While in the actual performance of duties, Reserve Peace Officers are vested with the same rights, privileges, obligations and duties as any other Peace Officer.
 4. Reserve Peace Officers are subordinate to other Peace Officers, do not serve as Peace Officers unless under the direction of regular Peace Officers, and wear a uniform prescribed by the Director of the Judicial District Department of Correctional Services unless that Superior Officer designates alternate apparel for use when engaged in assignments involving special investigation, civil process, court duties, jail duties, and the handling of mental patients. The Reserve Peace Officers do not wear an insignia of rank.
 5. A Reserve Peace Officers Force established in Judicial District Department of Correctional Services must be directly supervised by a certified Peace Officer who is on duty. The certified Peace Officer reports directly to the Director of the Judicial District Department of Correctional Services or the Director's designee as the case may be. A member of the reserve force does not carry a weapon in the line of duty until the member has been approved by the governing body and certified by the Iowa Law Enforcement Academy Council to carry weapons. After approval and certification, a Reserve Peace Officer may carry a weapon in the line of duty only when authorized by the Director of the Judicial District Department of Correctional Services or the Director's designee as the case may be.

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PROCEDURE: (continued)

6. Probationary period is for a term of eighteen (18) months from the date of appointment.
7. Participation requirements are as follows:
 - A. Reserve Officers are encouraged to work at least twenty-four (24) hours per month; however, may be less based on availability and prior approval through their immediate Supervisor.
 - B. Participates in other functions as required by commitment;
 - C. Attends meetings and trainings as directed by the Department.
8. Other rules and regulations – Reserve Officers for the Sixth Judicial District Department of Correctional Services adhere to all policies and procedures.

BY ORDER OF:

Bruce Vander Sanden, District Director