

SIXTH JUDICIAL DISTRICT DEPARTMENT OF CORRECTIONAL SERVICES

Authorization To Change Personal Property Pick-Up

ANCHOR Center
3115 12th Street SW
Cedar Rapids, IA 52404
PHONE: 319-297-3500
FAX: 319-297-3533

Fax

To: (1) _____ From: ANCHOR Center Staff _____

Date: (2) _____ Pages: 1 _____

Resident: (3) _____

Please deliver to the above resident

I am requesting that the authorization of the person who is allowed to pick up my personal belongings be changed to the person listed below:

Name: (4) _____
Phone Number: (5) _____
Street Address: (6) _____
City, State, Zip: (7) _____

If the above information is not filled out in its entirety, the change will not be accepted. This document must be returned to ANCHOR Center before the change can take place, and the property must still be at the ANCHOR Center. (Legal documents can be mailed from most county jails free of charge.)

(8) _____
Signature

(9) _____
Date

For Public Information Only