

**CLIENT RIGHTS AND RESPONSIBILITIES**

Note: In the event of an emergency after business hours, all clients are advised to dial 911. If you are experiencing urgent concerns regarding your mental health, or are struggling with thoughts about suicide please call either 1-800-332-4224 for crisis line help, or dial 911.

As a client participating in substance abuse evaluation, you have the following rights:

1. All clients have the right to be treated with respect and dignity.
2. All clients have the right to privacy and confidentiality as afforded by the appropriate federal and state laws.
3. All clients have the right to refuse to participate in any research that involves their time, feedback, or otherwise may subject them to any inconvenience or harm.
4. All clients have the right to request informal resolution of complaints and to file a grievance against staff if necessary without fear of retribution from staff, as explained in the Grievance Procedure Form.
5. All clients have the right to reasonable accommodation for disabilities as put forth in the American's with Disabilities Act.

All clients participating in evaluation services have the following responsibilities:

1. All clients have the responsibility to be honest with staff.
2. All clients have the responsibility to be respectful with other clients as well as staff.
3. All clients have the responsibility to participate fully in the evaluation process, collaborating to produce the best outcome for their rehabilitation.
4. All clients have the responsibility to refrain from smoking tobacco, vaping, or using illicit drugs (including prescription medications without or in contradiction to doctor's orders) while on premises or engaged in services. Possession of illicit drugs is also prohibited.
5. All clients have the responsibility to refrain from selling or providing tobacco products to others while on premises or engaged in services.
6. All clients have the responsibility to refrain from sexual harassment as well aggressive conduct, as these are prohibited.
7. All clients have the duty to appropriately express any concerns they have regarding their peers, staff, or the program either to their counselor or their counselor's supervisor.

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Client's Signature

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Date