

Sixth Judicial District Department of Correctional Services
Board of Directors Meeting
Friday, August 12, 2022, 1:00 P.M.
Linn Room | Zoom Teleconference

Board Present: Shelby Humbles, Shelly Kramer, Shane Kron, Fred Mims, Joe Oswald, Keith Rippy, Susie Weinacht

Absent: Kelzy Bedwell, Monica Challenger, Bill Faircloth, John Gahring, Jan Kazimour, Royceann Porter, Rick Primmer, Stacey Walker,

Staff Present: Bruce Vander Sanden, Director; Drew Konicek, Division Manager; Rob Metzger, Division; Vickie Kindl, Administrative Officer; Jodie Stoessel, Administrative Assistant; Jean Sheldon, PPO/union rep

Guests: Dawn Hansen, IDOC Executive Officer

Keith Rippy, Board Chair, called the meeting to order at 1:04 p.m.

REVIEW OF MINUTES

Tabled approval of minutes due to lack of a quorum.

STAFF PRESENTATION

Todd Roberts, Executive Officer, and Gabe Schaapveld, P/P Supervisor, presented on their recent trip to Poland that included partners from the Iowa Corrections Association (ICA) as well as the American Probation and Parole Association (APPA).

DIRECTOR'S REPORT

- Successfully completed **Prison Rape Elimination Act (PREA) audit of ANCHOR** which is done every 3 years
- **Probation, Parole and Pretrial Week** was held July 17-23. The Employee Appreciation Committee hosted two picnics—one in Linn County and one in Johnson County. Staff were gifted padfolios with our new logo along with pens. Supervisors did additional acts of appreciation to include handwritten notes, goodie bags, DQ treats, etc.
- Usual **meetings** with administrative team, management team, advisory committees and district directors
- **District Dialogues** is scheduled for September and will include four (4) sessions across the district in which to provide department updates and dialogue with staff.
- SAVE-THE-DATE for the **50th Anniversary** reception is scheduled for March 31, 2023 at 1:00 p.m.; we would really like you to join us.
 - Met with Trish Mehaffey from the Gazette about doing a series of stories on the 6th DCS leading up to our 50th anniversary.
- Hosted **Board of Parole (BOP) meeting** on August 5th.

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- **Additional meetings** have included Chief Judge Lars Anderson and Acting Linn County Attorney Nick Maybanks.
- Met with Karla Twedt Ball, Vice President of the Greater Cedar Rapids Foundation, and a few other Sixth DCS staff. She would like to meet with key stakeholders of the **Group Violence Intervention (GVI)** in September to have further conversations about being proactive in additional strategies that might develop with this program.
- Hosted **U of I Student Support and Recruiting Office staff** on August 11th
- **FY2021 audit** is currently taking place

FINANCIAL REPORT

Vickie Kindl, Administrative Officer, provided a fiscal update. Won't close FY2022 until the end of August, therefore, no report presented today. The district received a larger appropriation for FY2023. The projected carry forward for FY2022 is higher than originally projected. This was due to incomplete projects that weren't completed by June 30 as well as an increase in revenue towards the end of the year in addition to a savings in personnel costs by not filling certain positions.

ADVISORY COMMITTEE REPORTS

- **Client Services** (last meeting on 8/2/2022) – Debriefed recent human trafficking training event in June.
- **Cultural Competency** (next meeting on 9/8/2022) – No updates.
- **Law Enforcement** (next meeting on 9/7/2022) – No updates.
- **Northern** (last meeting 7/19/2022) – Kelzye Bedwell from Horizons is the new committee chairperson and board liaison. The district is applying for a rapid response grant through the Greater CR Foundation with Fresh Start Ministries applying on the district's behalf (had to be a non-profit). The committee continues to advance the humanizing campaign with a sub-committee beginning planning on the wall of change for lobbies. The messaging we give our clients is so important to creating hope and engagement.
- **Southern** (next meeting on 9/6/22) – No updates.

BOARD BUSINESS

1. **Contract Review**
 - a. FY2023 U of I Department of Psychiatry (ratify)

Tabled approval due to lack of a quorum.
2. **Policy Review**
 - a. 0014-22 Relocation Expenses (change in language)

Tabled approval due to lack of a quorum.
3. **Out-of-State Travel**
 - a. Cathy McGinnis (Chicago, IL)
 - b. Rob Metzger (Chicago, IL)

Will send to the Executive Committee for approval due to lack of a quorum.
6. **Other**

None

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PUBLIC COMMENTS

None

OTHER

None

There being no further business coming before the Board, Shane Kron and Fred Mims moved and seconded to adjourn the meeting. Motion carried unanimously.

The next Board meeting will be held on **October 14, 2022**.

Respectfully submitted by:

Jodie Stoessel, Board Secretary

Approved by Board:

Keith Rippy, Board Chair